

## Whittington Parish Council

Draft Minutes Parish Council Meeting **Monday 17<sup>th</sup> May 2021**

### Following the Annual Parish Council Meeting

#### Whittington Village Hall

Please follow Government guidelines regarding social distancing and wearing masks if applicable.

Clerk: Gillian Newton, 14 Marton Drive, Bare, Morecambe, LA4 6RB. 07773678608 [gillianhodgson6@gmail.com](mailto:gillianhodgson6@gmail.com)

Agenda & Full Minutes of meetings available on the noticeboard, by request from the Clerk and Lancaster City Council <https://committeeadmin.lancaster.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13179&path=13175,13177>

Audit details by request and Lancaster City Council

<https://committeeadmin.lancaster.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13177>

Present at the meeting: Cllrs Colin Hall, Stuart Close, Malcolm Fell, Louise Morgan, Iain Sutherland and the Clerk, Gillian Newton. No members of the public were present.

1599. Apologies for absence were received from City Cllr Scothern.

1560 Minutes of the ZOOM Parish Council meeting held on Monday 15<sup>th</sup> March 2021 were read and agreed as a true record and signed by Cllr Hall

1561 Clerk's report – Clerks & Councils Direct newsletter Issue 135.

1562 **FACT.** No crimes were reported during January. 1 crime reported during February and 1 crime reported during March – both crimes were of Anti-Social Behaviour on or near Keer Holme Lane, Docker.

Lancashire Constabulary representative PC 3511 James Hodgson, Lancaster, Lune Valley Rural Areas.

<https://doitonline.lancashire.police.uk/ContactAnOfficer/Create?collarNumber=3511&firstName=James&lastName=Hodgson> The link to local crime figures available at <https://www.police.uk/your-area/lancashire-constabulary/upper-lune-valley/?tab=CrimeMap> Tel: 101 for non-emergencies, or from an internet connected mobile, 112. Download <https://what3words.com/about-us/> to identify your exact location eg: bus stop at village hall is **surprises:splashes:printers**

#### **1563 Finance**

a) Certificate of Exemption AGAR (page 3) agreed by Cllrs and signed by Chairperson. Email to external auditors by 30<sup>th</sup> June 2021.

b) Cash book agreed by Cllrs and signed by Clerk & Chairperson.

c) Internal audit AGAR (page 4) to completed & signed by internal auditor, A.Pettifor and agreed by Cllrs. Send by 1<sup>st</sup> July.

d) Section 1 AGAR (page 5) Annual Governance Statement to be read, completed, agreed and signed by Clerk and Chairperson.

e) Section 2 AGAR (page 6) Accounting Statements agreed and signed by Clerk & Chairperson.

f) S137 CHEQUE 610 £50.00 donation request Bowland Pennine Mountain Rescue Team agreed by Cllrs during March meeting. Agreed by Cllrs and signed by Cllrs Hall & Sutherland.

g) CHQUE 611 £23.86 Colin Hall for service of strimmer by Thorntons G&E Ltd. Agreed by Cllrs and signed by Cllrs Close & Fell.

h) CHEQUE 612 £315.52 BHIB Ltd annual insurance due 1<sup>st</sup> June Policy no LC000748. Agreed by Cllrs and signed by Cllrs Hall & Sutherland.

i) CHEQUE 613 £91.57 LALC annual subscription due Invoice no 2232. Agreed by Cllrs and signed by Cllrs Hall & Sutherland.

ADDITIONAL CHEQUE 614 £25.00 Parish and Town Training Lancashire Clerk to attend ZOOM Effective Meetings. Agreed by Cllrs and signed by Cllrs Hall & Sutherland.

Current account sheet 318 £10,227.89 date 15/04/21 and Bonus Saver account sheet 80 £143.95 date 15/12/20

## 1564 Planning

- a. **20/00775/FUL** Change of use of land into domestic curtilage with erection of two storey detached ancillary building in association with The Old Dairy and construction of a dormer extension to the rear elevation with covered balcony and installation of a rooflight to the front elevation for Allan&Ellie Wright, The Old Dairy, Keerside, Arkholme, LA6 1AP Amendment made 4/11/2020 **Split decision**. Change of Use of land into domestic curtilage with erection of two storey detached ancillary building in association with The Old Dairy **Permitted**; Construction of a dormer extension to the rear elevation with covered balcony and installation of a rooflight to the front elevation **Refused**.
- b. **20/01260/FUL** Change of use of agricultural land for the siting of 7 holiday lodges with associated access track and installation of a package treatment plant for Mr A Addison, Land to the West of Sellet Hall, Biggins Lane, Whittington **Awaiting decision**. Cllr Hall declared an interest. Parishioner request to go before LCC planning committee forwarded to City Cllr Scothern.
- c. **21/00032/FUL** Change of use of public house (Sue Generis) to a dwelling (C3), relevant demolition of outhouses and erection of a double garage for Mr Simon Nutter, Dragons Head Hotel, Main Street, Whittington, LA6 2NY **Awaiting decision**

Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>

**Asset of Community Value Application** Dragons Head Hotel, Main Street, Whittington, LA6 2NY **Agreed**

## 1565 Correspondence

**LALC/NALC** Queen's Award for Voluntary Service nominations; PC3-21 Rural Broadband consultation forwarded to parishioners via the village electronic communication. Twilight training workshop by ZOOM on Thursday 10<sup>th</sup> June, Clerk to attend, £25.00, agreed by Cllrs.

**Lancaster City Council** Electricity North West online engagement event attended by Cllr Fell; Community Cleanups - litter picking & weeding session completed recently.

**Lancashire County Council** Champions Application Funding. Work can be undertaken during August / early September. Designation for Diversion of Footpath required with LCC due to the original section being eroded. Cllrs Fell, Close and Hall to report at next meeting.

Traffic issues <https://www.lancashire.gov.uk/roads-parking-and-travel/report-it/> Collapsed wall on corner of Main Street, southern approach. RTC over 12 months ago; hedge replaced by landowner.

Reported to Lancashire County Council, along with photographic evidence 3/3/21 W575163

Electronic communication update. Contact 3 villages Email [wagtailnews@gmail.com](mailto:wagtailnews@gmail.com) Subscribe to WhittingtonNews online blog, send contact details to [whittingtonparish@gmail.com](mailto:whittingtonparish@gmail.com)

Proposed summer event suggested by Cllr Sutherland, possibly to coincide with the opening of the pop-up-pub in the village Hall on Friday 27<sup>th</sup> August 2021. To discuss at next meeting.

Annual Gardening competition to be judged in the summer months. 4 categories Hanging Basket; Container & Tubs; Front Garden and Secret Garden. 3 prizes in each category – 1<sup>st</sup> £30; 2<sup>nd</sup> £20; 3<sup>rd</sup> £10.

Royal British Legion Industries VE Day 8<sup>th</sup> May "Tommy" [www.rbli.co.uk](http://www.rbli.co.uk) to be discussed with Parochial Church Council.

## 1566 Business introduced by Councillors

- a. The Clerk wished to attend an LALC training workshop 10<sup>th</sup> June via ZOOM, cost £25 per member. Agreed by Cllrs. Workshop full on application, on the waiting list to attend.
- b. Pop-up-pub proposal in Village Hall agreed with in principal, details at next meeting.
- c. Cllr Morgan proposed tree planting to coincide with Queen's Jubilee; details at next meeting.

Dates of future meetings 2021 to start 7.00pm prompt in Whittington Village Hall or by ZOOM

Monday 19<sup>th</sup> July

Monday 20<sup>th</sup> September

Monday 15<sup>th</sup> November

*Preceded by an open public meeting at 6.45pm COVID19 Government guidelines withstanding.*

## Cheques this month

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